

**Hulbert Township**  
**Monthly Meeting**  
**Hulbert, MI**

Todd Davis Jr., Supervisor  
Patricia Hopper, Treasurer  
Daryl Hopper, Trustee  
Howard Ledergerber, Assessor

Cynthia Dewitt, Clerk  
Todd Davis, Trustee  
Tom Weaver, Constable

**JULY 11, 2023: HULBERT TOWNSHIP BOARD MEETING MINUTES**

Todd Davis Jr., Township Supervisor called the regular scheduled Board Meeting to order at 7pm with pledge of allegiance and roll call, at the Hulbert Township Hall. All board Members present, also present was: Tom Weaver, Robert Kik, Howard and Chris Ledergerber.

*Motion by Todd Davis to approve the June 13, 2023 meeting minutes. Seconded by Patricia Hopper. Motion carried by roll call vote 5 yeas, 0 nays.*

*Motion by Todd Davis to pay all monthly bills. Seconded by Cynthia Dewitt. Motion carried by roll call vote 5 yeas, 0 nays.*

**TOWNSHIP COMMITTEE REPORTS**

**ASSESSOR:** Howard Ledergerber

- Next Tuesday July 18, 2023 at 10 am in BOR meeting to discuss two poverty exemptions and approximately 3 corrections.
- BSA is on line with Property card information, can be located at: BSA on line.com

**TREASURER:** Patricia Hopper

- Report Acknowledged as read.
- Audit done Monday July 10, 2023.

Discuss from Agenda:

- Pension John Hancock, Auditor mentioned possible invoicing, discussed with John Hancock and board will continue processing as we been doing for the past three years as we will not pay in advance nor pay in arrears as our pension money would not be working for the employees and Hulbert Township will manage and control our Pension Plan.

Discussed from Agenda:

- Fire Department Checking Account, also Auditor mentioned, discussed with Board and will continues till we research with MTA and other Townships.

Auditor also mentioned; Anything over \$2,500.00 that will last more than a year is fixed asset goes under capital outlay.

Budget Reports must have: proposed, adopted, amendment's and final.

**FIRE DEPARTMENT:** Robert Kik

- Two meetings
- Two fire calls.

**Hulbert Township  
Monthly Meeting  
Hulbert, MI**

Todd Davis Jr., Supervisor  
Patricia Hopper, Treasurer  
Daryl Hopper, Trustee  
Howard Ledergerber, Assessor

Cynthia Dewitt, Clerk  
Todd Davis, Trustee  
Tom Weaver, Constable

- Donated 30-gallon water container and placed on Side by Side with other equipment for brush and grass fires.
- Discussed Lauren Degler to be added to Hulbert Fire Department Roster.

*Motion made by Todd Davis to add Lauren Degler to be put on Fire Roster, contingent on application and willing to participate and copy of his credentials. Seconded by Daryl Hopper. Motion carried by roll call vote. 5 years, 0 nays.*

**CONSTABLE:** Tom Weaver

- Two regular reports.

**SEXTON:** not present, Report given by Cynthia Dewitt

- One cemetery plot sold, plot # 140 for \$525.00 on July 10<sup>th</sup> to Garry and Norma LaFave.
- One cremation burial, Earl Hutchinson.

**PUBLIC PRESENTATION**

Cynthia discussed; our Township was given a Television for the activity room and would like to be approved to purchase the equipment to have the activity room equipped with the ability for zoom meetings, presentations and training.

*Motion made by Todd Davis for Cynthia Dewitt to purchase and be reimbursed for equipment needed for activity rooms TV. Seconded by Todd Davis Jr. Motion carried 5 years, 0 nays.*

**OLD BUSINESS**

**VRBO'S VACATION RENTALS:**

Tabled till Todd discusses with attorney on Air B&B's (short term rentals) and not for residents. what options we may have as a township.

**TRAILOR PURCHASE FROM HOWARD:**

*Motion made by Todd Davis to purchase a 16 ft Tandem Axle car hauler Trailor from Howard Ledergerber for the purpose to be used with the side by side for emergency services and general township needs. Seconded by Daryl Hopper. Motion carried by roll call vote. 5 years, 0 nays.*

**Hulbert Township  
Monthly Meeting  
Hulbert, MI**

Todd Davis Jr., Supervisor  
Patricia Hopper, Treasurer  
Daryl Hopper, Trustee  
Howard Ledergerber, Assessor

Cynthia Dewitt, Clerk  
Todd Davis, Trustee  
Tom Weaver, Constable

**NEW BUSINESS**

**BLIGHT ORDINANCE:** Cynthia C Dewitt

Has received several calls with concerns of some property owners' yards with garbage and extra un- licensed vehicles so she had researched and presented an ordinance in draft form for the board to review.

It is a disscision of the board that the residents must present this request by a public presentation and follow the steps to obtain an ordinance.

**CONSTABLE JOB DESCRIPTION:** Cynthia C. Dewitt

This was in inquiry of the job description by the township clerk, per Patricia the Constable is an elective position. Per Tom his job description is: issue writs and warrants, liquor inspection and, Sargent of arms at all township meetings.

**FREEDOM FEST 4<sup>TH</sup> JULY REPORT:** Todd Davis

They purchased the material to remodel the concession stand with new floor and new screens and also purchased a new door which has a new key that will be turned into the clerk.

**SIDE BY SIDE SUMMER USAGE:** Todd Davis

They will equip Steve Dewitt with a pager in case during his use of the side by side during the grounds maintenance duties there could be a fire and or rescue call.

**CHOICE PROPANE:** Todd Davis

Received a letter from choice propane that they cap us for 2023-24 at 1.699 for township and the fire hall. No prepaid required. \

**BUDGET AMENDMENT:** Todd Davis

Patricia Hopper Motioned to transfer \$11,059.98 from the rec fund and into EMT account. Seconded by Todd Davis. Motion carried by roll call vote 5 yeas, 0 nays.

**Hulbert Township  
Monthly Meeting  
Hulbert, MI**

Todd Davis Jr., Supervisor  
Patricia Hopper, Treasurer  
Daryl Hopper, Trustee  
Howard Ledergerber, Assessor

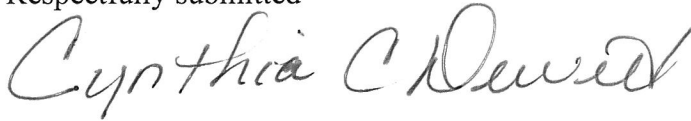
Cynthia Dewitt, Clerk  
Todd Davis, Trustee  
Tom Weaver, Constable

**ELECTION CAMERA AND DROP BOX:** Cynthia Dewitt

TABLED: It is a requirement from the bureau of election that all townships and counties must have an election drop box and security camera's funded from the bureau of election. She has ordered a Kinsley 12-8151 wall mount drop box after discussion with treasurer the best fit for this township due to weather and location this drop box is best suited for us. Discussed with board that all equipment paid for but will have to hire someone to install this equipment, Cynthia will contact Steven Dewitt and Kevin Skeans on pricing of installing.

Motion by Patricia Hopper to adjourn. Seconded by Todd Davis. Motion carried.

Respectfully submitted



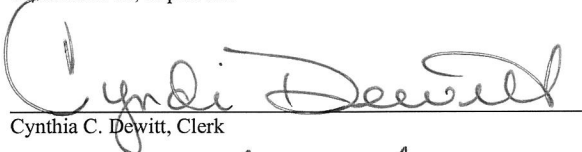
Cynthia C. Dewitt

Signature of Approved Minutes, Date 8-8-23

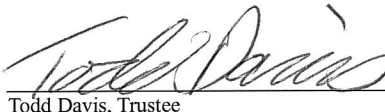


Todd Davis Jr., Supervisor

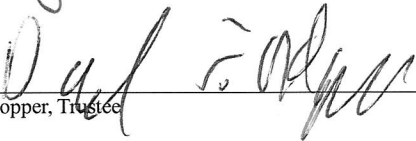
Patricia Hopper, Treasurer



Cynthia C. Dewitt, Clerk



Todd Davis, Trustee



Daryl Hopper, Trustee