

Hulbert Township Agenda

December 12th, 2023

Call to order:

Pledge of Allegiance:

Roll call:

Minutes from, November 14th, 2023 meeting, discussion and approval. Motion to pay all regular bills, discussion and approval

Township committee reports

Assessor----

Treasurer----

Fire Department---- Rob Kik

Constable----

Sexton----

Public Presentation:

Correspondence:

Old Business:

Employee Handbook Motion to Approve and Publish

Township Park Slide Report

Report from Ballot Box Sticker

New Business:

Election Lap Top

Intuit Quick Books Renewal

Next regularly scheduled meeting January 9th , 2023

Adjournment:

Supervisor: 906-876-2412

Clerk: 906-876-2040

Treasurer: 906-876-2556

Constable: 906-876-2378

Twp Fax: 906-876-2562

**Hulbert Township
Monthly Meeting
Hulbert, MI**

Todd Davis Jr., Supervisor
Patricia Hopper, Treasurer
Daryl Hopper, Trustee
Howard Ledergerber, Assessor

MONTHLY BOARD MEETING MINUTES

Cynthia Dewitt, Clerk
Todd Davis, Trustee
Tom Weaver, Constable

DECEMBER 12, 2023: HULBERT TOWNSHIP BOARD MEETING MINUTES

Todd Davis Jr., Township Supervisor called the regular scheduled Board Meeting to order at 7:05 pm with pledge of allegiance and roll call, at the Hulbert Township Hall. All board Members present, also present was: Howard Ledergerber

Absent: Robert Kik- Fire Chief
Tammy Dewitt – Sexton
Tom Weaver – Constable

Motion made by Todd Davis to approve the November meeting minutes. Seconded by Daryl Hopper. Motion carried by roll call vote 5years, 0 nays.

Motion made by Todd Davis to pay all monthly bills. Seconded by Patricia Hopper. Motion carried by roll call vote –5 years, - nays.

TOWNSHIP COMMITTEE REPORTS

ASSESSOR: Howard Ledergerber

- Daryl Owens withdrew petition for tribunal.
- Chris still working on land study
- Wrapping up the new construction permits in Hulbert.

TREASURER: Patricia Hopper

- Acknowledged as read (see attached)

FIRE DEPARTMENT: Due to absent, Cynthia Dewitt gave report received from Robert Kik

- 1 meeting
- 1 Run
- Still have not received Fire gear from Erik Waldner, board informed Robert to contact Michigan State Police or Chippewa County Sheriff.

CONSTABLE: ABSENT

SEXTON: ABSENT

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MONTHLY BOARD MEETING MINUTES

Cynthia Dewitt, Clerk
Todd Davis, Trustee
Tom Weaver, Constable

PUBLIC PRESENTATION

NONE

OLD BUSINESS

EMPLOYEE HANDBOOK: Cynthia Dewitt

- Handbook was Prof read from Patricia Hopper, all board members reviewed and approved for publication and distribution per requirements from Risk Management of the Accident Fund Workers Compensation Insurance. (see attachment)

Motion by Patricia Hopper to approve the Hulbert Township Handbook for publication and distribution after January 1st, 2024. Seconded by Todd Davis Jr. Motion carried by roll call vote 4 yeas, 1 nay.

Township Park slide report: Daryl Hopper & Todd Davis Jr.

- After inspecting the slide found the cement foundation has broken away, they will lay the slide down on its side for safety till it's able to be repaired this spring.

Report from ballot box Stricker: Cynthia Dewitt

- Contacted Sault Printer of Sault Ste. Marie, they are printing the township a weather proof and reflex sticker for \$20.00 to be placed on our ballot box that states:
BALLOT & TAX DROP BOX -- (see attachment)

NEW BUSINESS

Election Laptop: Cynthia Dewitt (see report from National Office products attached)

- Our laptop stopped charging so took it to National office product for diagnosis and repair, to find it was the motherboard charging unit. To repair would cost over \$900.00, they contacted LENOVO and to help customer allowing us to purchase warrantee for 57.00 per year with a reinstatement fee of 22.00. after the purchase we have a 30-day waiting period, then it will be fixed by the manufactures. We should receive the laptop back middle of January. I believe it's in our best interest to purchase a 2-year warranty.

Tood Davis made the Motion to purchase a 2-year warranty for the election laptop. Seconded by Daryl Hopper. Motion carried by roll call vote 5 yeas, 0 nays

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Howard Ledergerber, Assessor

MONTHLY BOARD MEETING MINUTES

Cynthia Dewitt, Clerk
Todd Davis, Trustee
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Intuit QuickBooks renewal: Patricia Hopper (see subscription attached)

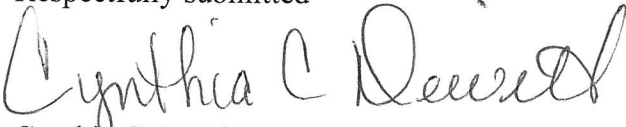
- Received a renewal subscription quote of \$849.00 non-taxed.

Motion made by Todd Davis Jr to renew the townships QuickBooks subscription for \$849.00. seconded by Daryl Hopper. Motion carried by roll call vote 4 yeas, 1 nay.

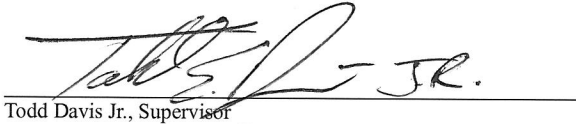
Motion by Daryl Hopper to adjourn. Seconded by Todd Davis Jr. Motion carried.

Next Meeting – **January 9th, 2024**

Respectfully submitted

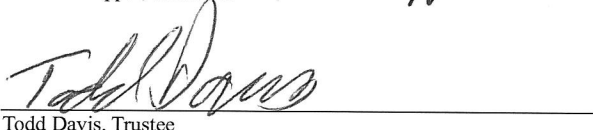

Cynthia C. Dewitt

Signature of Approved Minutes, Date 1-9-2024


Todd Davis Jr., Supervisor


Patricia Hopper, Treasurer


Cynthia C. Dewitt, Clerk


Todd Davis, Trustee


Daryl Hopper, Trustee